

PROCEDURE FOR SELECTION OF ARCHITECT.

- a) **Expression of Interest and Financial Bids** would be invited on line through e-tendering website of CGEWHO i.e. www.tenderwizard.com/CGEWHO from architectural firms to submit details/ data and other credential for scrutiny, as per the prescribed proforma .
- b) . A non-refundable fee of Rs.10,000/= + GST @ 18% towards cost of EOI documents through demand draft in favour of CEO, CGEWHO payable at New Delhi should be submitted physically to HO as mentioned in pre-qualified documents.
- c) In the initial evaluation the Technical Bids are to be opened first to mark them in accordance to Appendix-C by a team of officers from the Technical Department assisted by representatives from the Finance Department. The team would submit tabulation sheet with the name of the agencies which has scored 60% or above marks to be considered suitable for the assignment.
- d) A committee constituted by the CEO is to visit the offices and projects (either running and /or completed) of the architectural firms which has scored 60% or above, for on spot realistic assessment of the details / data submitted by the architectural firms. The committee can reject firm / firms for submitting wrong detail, data, credentials etc. and shortlist the list of the firms.
- e) The shortlisted firms would be provided basic details pertaining to the proposed project to formulate a tentative scheme of the project and give presentation before a Committee of Officers constituted preferably with an architectural representative from outside the organisation.
- f) Based on the above competition, the committee may recommend at least three firms considered suitable for planning of the project and only their Financial Bids be opened by the Purchase Committee.
- g) The Purchase Committee will recommend the lowest Bidder, if reasonable, for the acceptance. Accordingly, the proposal will be put up to the Executive Committee, CGEWHO for acceptance.