

## **APPOINTMENT TO THE POST OF ASSISTANT ACCOUNTS OFFICER, CGEWHO**

Application are invited for filling up the post of Assistant Accounts Officer at New Delhi in the Central Government Welfare Housing Organization (CGEWHO) formed by the Government of India under the aegis of the Ministry of Housing & Urban Affairs as a 'welfare' organization for construction of dwelling units exclusively for the Central Government Employees, on 'No Profit-No Loss' basis and a registered as a Society in Delhi under the Societies Registration Act of 1860, on 17<sup>th</sup> July, 1990 (details at website [www.cgewho.in](http://www.cgewho.in)).

1. **Name of the Post and pay Scale:** Assistant Accounts Officer in Level -6 (Rs. 35400-112400) in the Pay Matrix (As per 7<sup>th</sup> CPC).
2. **Mode of Recruitment:** By direct recruitment.
3. **Number of vacancy:** One
4. **Educational Qualifications and Experience required:**
  - (i) B Com (Hon.)/M.Com. 15 years experience of commercial accounting procedure. Experience in construction/housing industry will be an added advantage.
5. **Minimum Age Limit:** Not exceeding 50 years on the closing date of receipt of applications.
6. **How to apply and by which date:** Persons serving in Central Government/ Attached or Subordinate Offices/ Autonomous Bodies/ Public Sector Undertaking of Centre may submit their application through proper channel and would be required to produce a No Objection Certificate (NOC) from their department to the effect that in case of his selection he would be relieved immediately. The application forwarded by the employing department/ organization should be accompanied with certified copies of ACRs/APARs for the proceeding five years, integrity certificate and vigilance clearance certificate and a certificate that no penalty has been imposed officer in the past. The application in the prescribed proforma (can be download from the website of this office [www.cgewho.in](http://www.cgewho.in) may be sent to **Sh. R.C. Agarwal, Director (Finance & Administration) 6<sup>th</sup> Floor, A Wing Janpath Bhawan, Janpath, New Delhi 110001** by the registered post latest by 08.10.2021 at 5.00PM. Incomplete applications and those received prior to publication of the advertisement in the Employment News/New papers or after the last date will not be entertained.

## **APPOINTMENT TO THE POST OF JUNIOR ACCOUNTANT, CGEWHO**

Application are invited for filling up the posts of Junior Accountant at New Delhi in the Central Government Welfare Housing Organization (CGEWHO) formed by the Government of India under the aegis of the Ministry of Housing & Urban Affairs as a 'welfare' organization for construction of dwelling units exclusively for the Central Government Employees, on 'No Profit-No Loss' basis and a registered as a Society in Delhi under the Societies Registration Act of 1860, on 17<sup>th</sup> July, 1990 (details at website [www.cgewho.in](http://www.cgewho.in)).

1. **Name of the Post and pay Scale:** Junior Accountant in Level -2 (Rs. 19900-63200) in the Pay Matrix.
2. **Mode of Recruitment:** By direct recruitment.
3. **Number of vacancy:** Two
4. **Educational Qualifications and Experience required:**  
  
Commerce graduate with 2 years experience of maintain accounts, preparation balance sheet, reconciliation, and trail balance.
5. **Minimum Age Limit:** Not exceeding 30 years on the closing date of receipt of applications.
6. **How to apply and by which date:** Persons serving in Central Government/ Attached or Subordinate Offices/ Autonomous Bodies/ Public Sector Undertaking of Centre may submit their application through proper channel and would be required to produce a No Objection Certificate (NOC) from their department to the effect that in case of his selection he would be relieved immediately. The application forwarded by the employing department/ organization should be accompanied with certified copies of ACRs/APARs for the proceeding five years, integrity certificate and vigilance clearance certificate and a certificate that no penalty has been imposed officer in the past. The application in the prescribed proforma (can be download from the website of this office [www.cgewho.in](http://www.cgewho.in) may be sent to **Sh. R.C. Agarwal, Director (Finance & Administration) 6<sup>th</sup> Floor, A Wing Janpath Bhawan, Janpath, New Delhi 110001** by the registered post latest by 08.10.2021 at 5.00PM. Incomplete applications and those received prior to publication of the advertisement in the Employment News/New papers or after the last date will not be entertained.