

NOTICE FOR WEBSITE OF CGEWHO

Requirement of Advocate(s)/Law Firm(s) for Empanelment to represent the CGEWHO before various Consumer/Civil Courts and Tribunals.

A panel of Advocates / Firms for representing the CGEWHO before various Courts and Tribunals is being constituted. Law Firms and Practising advocates are eligible for empanelment. The qualification, experience, schedule of fee, other terms and conditions and the proforma application in which the application has to be made, have been prescribed by the CGEWHO, New Delhi vide its [Guidelines for empanelment of advocates/ law firms for representing and assisting CGEWHO before various Consumer/Civil Courts/Tribunal etc.](#), available on the CGEWHO's Website at www.cgewho.in

Eligible applicants may send their applications to the CEO, CGEWHO, 6th Floor, 'A' Wing, Janpath Bhawan, New Delhi-110001 within two months from the date of the web-advertisement.

CEO/CGEWHO reserves its right to empanel any law firm(s) and/or advocate(s), depending on its credentials submitted in response to this web-publication.

CENTRAL GOVERNMENT EMPLOYEES WELFARE HOUSING ORGANISATION (CGEWHO)

Head Office : 6TH FLOOR, 'A' WING JANPATH BHAWAN NEW DELHI-110 001

Website : www.cgewho.in ; E-Mail : cgewho@nic.in

17.09.2019

Guidelines for empanelment of advocates/ law firms for representing and assisting CGEWHO before various Consumer/Civil Courts/Tribunal etc.

The Organisation (the 'CGEWHO') hereby frames the following guidelines to provide the manner and to regulate the procedure for empaneling the advocates to represent and assist the CGEWHO before various Consumer/Civil Courts/Tribunal etc. and for determination of fee/payment /remuneration payable to such persons. These guidelines shall supersede all existing instructions in this regard, if any.

Definitions

For the purposes of these Guidelines, the terms used will have the following meaning;

- (i) 'Advocate' means an advocate, entered in any roll of advocates under the provisions of Advocates Act, 1961 (25 1961);
- (ii) The competent authority shall be the CEO, CGEWHO or any officer so designated by the CEO, CGEWHO.
- (iii) The court shall mean and include any consumers/civil court, any High Court, Supreme Court or tribunals.
- (iv) 'Effective Hearing' shall mean a hearing in which either one or both or all the parties involved in a case are heard by the court. If the case is only mentioned and adjourned or only directions are given or judgment is pronounced, it would not constitute an effective hearing for the purposes of these guidelines but as non-effective hearing.
- (v) The term 'similar cases' shall mean two or more cases in which identical or substantially similar questions of law or facts are involved.

2. General

- (i) The Advocates shall be engaged only in cases where the CGEWHO is a necessary party.
- (ii) Reconciliation/Mediation matters where the CGEWHO is a party pending in different Consumer/Civil Courts/Tribunal may be taken care of by the officers of the CGEWHO. However, the Advocates may be engaged if deemed necessary in exceptional cases by the Competent Authority.
- (iii) The size of the panel and number of Advocates in panel shall be determined by the Competent Authority from time to time based on the requirement and quantum of work. The volume of work shall be assessed on the basis of the pending cases in the preceding year and the fresh cases likely to be added in the succeeding year.
- (iv) Every panel shall consist of Advocates from diversified fields viz. civil law, consumers law, property law, taxation law, state apartment owners' law etc. depending upon the expertise, experience, performance and conduct of advocates in general or experience in dealing consumers cases or cases of the CGEWHO, if any, in particular. Preference shall be given to the Advocates having expertise and experience in consumer and contract law.

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- (v) Cases involving similar issues/points of law or otherwise interlinked or clubbed may be entrusted to the same Advocate as far as possible, while care shall be taken to avoid concentration of cases in the hands of one Advocate/a few advocates/law firm.
- (vi) The advocate shall not necessarily be empanelled for specific court and shall accept the work assigned to him and shall not refuse to accept any work without reasonable cause.
- (vii) Refusal by any advocate to accept any work otherwise than on grounds of conflict of interest, may entail removal of such advocate from the panel. Similarly, no advocate as long as his name is on the panel shall contest any matter against the CGEWHO.
- (viii) The empanelled Advocates will not delegate cases and themselves deal with the same. They may have to coordinate and work with designated Senior Advocates, if any, engaged in the case as well as with the officers of the CGEWHO, if required.
- (ix) The Advocates empanelled under these guidelines shall not be employees of the CGEWHO and therefore, shall not be eligible for any benefits available to its employees.
- (x) The empanelled Advocate shall maintain absolute secrecy and confidentiality about the cases of the CGEWHO as required under the Act and rules/regulations made there under.
- (xi) The advocates shall in full accept the terms and conditions of the empanelment as determined by the CGEWHO from time to time.
- (xii) These guidelines shall also be applicable to the designated Senior Advocates of the High Courts and Supreme Court for all purposes except the requirement of empanelment.
- (xiii) In case of empanelment of Law Firms, all the terms and conditions for empanelment of the individual Advocates shall apply *mutatis mutandis* to them.
- (xiv) If required and considered appropriate by the Competent Authority, Designated Senior Advocates may be engaged to argue the cases on behalf of the CGEWHO keeping in view the urgency and importance of a particular matter. They shall be engaged on case to case basis with the approval of the Competent Authority.

3. Tenure/term of Empanelment

The initial empanelment will be for three years or until further orders whichever is earlier. Performance of empanelled advocates shall be reviewed on annual basis. However, on completion of the term and satisfactory performance of the advocate, the empanelment may be renewed for a period of another three years by the CGEWHO. The CGEWHO reserves the right to terminate the empanelment of any advocate at any time.

4. Eligibility for Empanelment

- (i) The Advocates should be familiar with various branches of law especially those concerning consumer law, service law, labour law, contract law, land/property laws, state apartment laws and taxation etc.
- (ii) In addition to above, the Advocates are required to have the minimum professional/court practice experience as under:

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- For empanelment for the Supreme Court of India10 yrs. experience in Supreme Court.
- For empanelment for the High Court in India/7 yrs. experience in High Court.
- For empanelment for the Subordinate Consumer/Civil Courts/Tribunals5 yrs. experience in Subordinate Consumer/Civil Courts/Tribunals.

Provided that the Competent Authority may relax the above conditions at its discretion, if otherwise found suitable in certain cases.

- (iii) For considering empanelment for the Supreme Court, generally those Advocates who are regularly practising including Advocates-on-Record of the Supreme Court would be considered, if they are otherwise found to be competent and suitable.

5. Payment of Fee and Other Conditions

- (i) The fee payable to the Advocate shall be governed by the **Schedule** of fee structure annexed with these guidelines as amended from time to time.
- (ii) The advocate empanelled/engaged may claim the fee for appearance only in cases of effective hearing or non effective hearing.
- (iii) Where two or more cases involving substantially identical or similar questions of law or facts, one of such cases will be treated as a lead case and others as identical/connected cases and the advocate/counsel shall be paid full fee for the main case and 10% of the fee of main case, for each of the identical or similar/connected case subject to a maximum of 10 cases only.
- (iv) If a Senior Advocate or an Advocate is required to appear in a court/tribunal which is situated at a place other than the place where he ordinarily practices he shall be entitled to travel, expenses for travel by air (economy class) or first class by train, road mileage for the journey from his office to the airport/railway station and vice-versa and from the airport/railway station to the place of his stay. He will also be paid conveyance charges for performing local journey while outside Delhi and will also be entitled for stay in Hotel as per the entitlement of a DD of CGEWHO.
- (v) The Competent Authority shall have the right in exceptional cases to order for payment of fee more than the fee mentioned in the schedule keeping in view the importance of the matter and the labour and effort put in by the advocate in a particular case. It shall also have the power to fix the fee for eventualities which have not been mentioned in the schedule or till the appropriate amendment is made in these guidelines by the CGEWHO.
- (vi) No retainer fee shall be paid to any panel Advocate/law firm merely because such advocate/firm has been empanelled.

6. Procedure for Empanelment

The Competent Authority will consider the bio-data for empanelment only on merit after

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due notice in this regard is published on the website of the CGEWHO. While considering the request from the advocates, following points shall be considered:

- (i) Length of practice and specialization in the area of law concerning the CGEWHO.
- (ii) Proper and adequate infrastructure of an advocate such as office premises, number of junior advocates, assistants, clerks and fax, mobile phone, fixed phone, internet connection etc.
- (iii) Annual income-tax return filed with the Tax Authorities.
- (iv) Track record and integrity.
- (v) If considered necessary, an enquiry in the respective Bar Council/Bar Association about the claims and conduct of the advocate to be empanelled can also be made and credentials may be verified.
- (vi) If the advocate is empanelled by other regulators/organizations, opinion/empanelment letter of those organizations may be obtained/enclosed.

The above list is illustrative and not exhaustive. The Competent Authority may also consider any other factor relevant for empanelment.

7. Documents to be obtained from the Advocate

The Advocates will be required to furnish their Bio-data as per the format given in **Annexure-A**. The attested copies of the following documents required to be submitted with application:

- i. High School certificate in support of age.
- ii. Registration with Bar Council
- iii. Identity card issued by Bar Association / Bar Council.
- iv. Copies of empanelment with other Organizations.
- v. Certificates in support of educational qualifications.
- vi. An undertaking from the advocate to the effect that all information furnished by him is correct.

8. Communication of Empanelment

After a decision to empanel the advocate is taken, a communication in writing to this effect shall be sent to the Advocate as per **Annexure-B** with acknowledgement and acceptance due. The process of empanelment shall be complete when CGEWHO receives an acceptance letter from the advocate.

9. Right to Private Practice and Restrictions

- (i) An advocate shall have the right to private practice which should not, however, interfere with or be in conflict with the efficient discharge of his duties as an empanelled advocate of the CGEWHO.

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- (ii) An advocate shall not advise any party or accept any case against the CGEWHO in which he has appeared or is likely to be called upon to appear or advise.
- (iii) If the advocate happens to be a partner of a firm of lawyers or solicitors, it will be incumbent upon the firm not to entertain any case against the CGEWHO arising in any court.

10. Disablements

Disablement on the part of the Advocate shall mean and include any of the following:

- (i) Giving false information in the application for empanelment;
- (ii) Handing over the brief or matter to another advocate without prior written permission of the CGEWHO;
- (iii) Failing to attend the hearing of the case without sufficient reason and prior information;
 - a. Not acting as per CGEWHO's instructions or going against specific instructions;
 - b. Not returning the brief when demanded or not allowing or evading to allow its inspection on demand;
- (iv) Misappropriation of the CGEWHO's funds or earmarking, using the same towards his fee without CGEWHO's permission.
- (v) Threatening, intimidating or abusing any of the CGEWHO's employees, officers, or representatives;
- (vi) Making any of his associates or juniors to appear on behalf of any of the opposite parties in cases/appeal related to CGEWHO's without permission;
- (vii) Committing an act tantamounting to contempt of court or professional mis-conduct;
- (viii) Conviction of the Advocate in any offence resulting into arrest or detention or disbarment by the Bar Council;
- (ix) Passing on information relating to CGEWHO's case on to the opposite parties or their advocates which is likely to cause damage to the CGEWHO's interests;
- (x) Giving false or misleading information to the CGEWHO relating to the proceedings of the case; and
- (xi) Frequent adjournment being obtained or not objecting the adjournment moved by other party without sufficient reason.
- (xii) Empanelment shall be liable to be cancelled due to occurring of any of the above disablements on the part of the Advocate.

Notwithstanding anything stated herein above, the organization reserves its right not to empanel any advocate even on fulfilling the eligible criteria or postpone or cancel the process of empanelment or terminate the empanelment of any advocate at any time for the organization as well as for its Project Office(s) without assigning any reasons in this regard.

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11. **Removal of Difficulty**

In the matter of implementation of these guidelines, if any, doubt or difficulty arises or doubt regarding the interpretation of any of the clause of these guidelines, the same shall be placed before the CEO, CGEWHO and the decision of the CEO/CGEWHO thereon shall be final.

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Annexure-A

FORMAT OF BIO DATA FOR ADVOCATE

- 1) Name : _____
- 2) Date of birth, : _____
Age (as on) : _____
- 3) Educational qualifications : _____
- 4) Date of Enrolment, Name of Bar Council
(enclose copy of enrolment certificate) :
- 5) Period of practice :
- 6) Details of Experience/practice :
- 7) Area of practice :
- 8) Specialization, if any (constitution/taxation/service etc.)
[The details of a few important cases the Advocate has dealt with/handled and reported Judgment if any.]
- 9) Whether Central Govt. Counsel / Pleader [indicate period with a copy of engagement]
- 10) Brief list of clients e.g. Govt./organizations/CGEWHOs/PSUs
- 11) The courts where the Advocate is regularly practicing
(Enclose Bar Association Membership Certificate)
- 12) Date of enrolment as an Advocate—on—record of the Supreme Court and Registration No.
- 13) Income Tax PAN number (enclose a copy) :
- 14) Experience of Consumer/Contract Law
A brief note on suitability for empanelment.

Photograph

I declare that I have never been penalized by any bar council in any Disciplinary Proceedings. I also undertake to maintain absolute secrecy about the cases of the CGEWHO as required under the Act, Rules and Regulations thereunder.

Signature of Advocate

Address (office & residence/chamber)
Tel. No.
Mobile No.
Fax No.
E-mail.

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Annexure B

To,
Mr -----
Advocate

Dear Sir,

Sub: Empanelment as CGEWHO's Advocate

This is with reference to your application dated ----- wherein you have evinced interest for empanelment as an advocate with the CGEWHO. We are pleased to inform that your request has been considered favourably and you are advised to give your assent for empanelment on following terms and conditions (A copy of guidelines enclosed):

1. You will abide by CGEWHO's terms and conditions and you will not claim any retainer fee or employment in CGEWHO's service.
2. You will not accept any case against the CGEWHO.
3. You will take necessary steps to protect the interest of the CGEWHO in matters entrusted to you from time to time.
5. Empanelment does not confer any right or claim that you alone should be entrusted with the CGEWHO's work.
6. You will personally deal with the case assigned to you in addition coordinating and working with designated Senior Advocate, if any, engaged in some matter.
7. The CGEWHO may at any time, at its discretion, withdraw from you any proceedings/ matter/ brief and may discontinue you as CGEWHO's advocate without assigning any reason thereof and without paying any further fees.
8. You will keep CGEWHO informed about the developments in the matters entrusted to you.
9. Unless a case is specially assigned to you by the CGEWHO, you will not on your own receive Summons / Notices of the CGEWHO's matters and even if you receive, if no Vakalatnama is given to you, you shall not otherwise deal with such cases. However, you will immediately inform the CGEWHO in this regard.
10. You shall not use CGEWHO's name or symbol, logo in your letter heads, sign boards name plates etc.
11. In case of any misconduct, the CGEWHO will take appropriate action against you

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which includes filing complaint with Bar Council and recovery of financial loss caused to the CGEWHO due to your misconduct.

12. In case of initiation of any disciplinary proceedings/ criminal proceedings against you, the CGEWHO may remove you from the panel even without waiting for the conclusion of such proceedings.
13. Your performance will be reviewed on yearly basis and if your services are not required/ found upto the mark, CGEWHO may remove you from panel and the cases/ matters entrusted to you will be taken back from you.
14. You are required to maintain absolute secrecy about the cases of the CGEWHO as required under the Act, relevant rules and regulations and you shall not divulge any details to an outsider or opponent as the case may be without written consent of the CGEWHO.
15. You are requested to return the duly signed duplicate copy of this letter indicating your unconditional consent.

We look forward for better cooperation and hope for good relations with you.

Yours faithfully

(Authorized Signatory)

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Annexure-C

**No. 26(1)/2014/judl.
Government of India
Ministry of Law & Justice
Department of Legal Affairs
Judicial Section**

New Delhi the 1st October, 2015

OFFICE MEMORANDUM

Sub: Revision of fee payable to various categories of Central Government counsel.

In partial modification to this Department's various OMs issued from time to time, the undersigned is directed to convey approval of Competent Authority for the revision of the fee structure applicable to Government counsels of all the categories with immediate effect as per the details given below:-

(A)

The Fee structure applicable to Group 'A' 'B' and 'C' panel Counsel In Supreme Court

Sl. No.	Item of work	Revised fee Group 'A' Panel Counsel	Revised fee Group 'B' & 'E' Panel Counsel
1	All Regular Appeals and defended Writ Petitions (for final hearing)	Rs. 13500/- per case per day	Rs. 9000/- per case per day
2	All defended Admission matters (SLP/TP and writ petitions & other misc. matters for admission)	Rs. 9000/- per case per day	Rs. 4500/-per case per day
3	Settling of pleadings	Rs. 5250/- per case
4	Appearance in Miscellaneous Applications	Rs. 4500/- per case
5	Conference	Rs. 900/-per conference
6	Out of Head quarter	Rs. 13500/- daily fee for the days of his absence from HQ	Rs. 9000/- daily fee for the days of his absence from HQ
7	Conveyance charges for performing local journey while outside Headquarter	Rs. 1500/-	Rs. 1500/-
8	Clerkage	Nil	Nil
9	Drafting SLP/Counter Affidavit/ Rejoinder etc.	Rs. 1500/- per case
10	Drawing Written Submission	Rs. 3000/- per case
11	Drafting of Appearance in Miscellaneous Applications (including mentioning of the case/Caveat/Clearance/obtaining the number and taking date for hearing)	Rs. 3000/- per case

All other terms and conditions applicable to Group 'A', 'B', and 'C' Panel Counsel in Supreme Court in the ore-revised OM Ho. 21(04)/1999-Judl. dated 24.99.1999 read with OM No. 21(05)/1999-Judl. dated 01.10.2011 shall continue to remain applicable unless specifically revoked/revised.

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(B)

The Fee structure applicable to Assistant Solicitors General of various High Courts, Central Government Standing Counsel of Delhi High Court (CGSC), Senior Central Government Standing Counsel (Sr. CGSC) of the various Benches of CAT and Senior Panel Counsels in various High Court / CAT Benches (excluding the High courts of Bombay and Calcutta) as per the following rates:-

Sl. No.	Item of work	Revised fee
1	Retainer Fee of:- Assistant Solicitor General of various High Courts. Central Government Standing Counsel of Delhi High Court (CGSC) and Senior Central Government Standing Counsel (Sr. CGSC) of various Benches of CAT.	Rs. 9000/- per month.
2	Suits, Writ Petitions and Appeals, including oral Applications for Leave to Appeal to Supreme Court in Writ Petitions.	Rs. 9000/- per case per day of effective hearing in case of non-effective hearing Rs. 1500/- per day subject to maximum of 5 hearing
3	Application for Leave to Appeal to Supreme Court in Writ Petitions-	Rs. 3000/- per case
4	Settling pleadings	Rs. 3000/- per case
5	Miscellaneous Application	Rs. 3000/- per case
6	Conference	900/- per conference subject to:- (i) for setting pleadings- one conference. (ii) In respect of hearing of Writ matters. Suits. appeals and Supreme courts leave applications etc- Three conference [Maximum]
7	Miscellaneous and out of pocket expenses	As per actual to the satisfaction of the administrative Ministry/ Department.

All other terms and condition applicable to Senior Panel Counsels in various High Courts / CAT Benches {excluding the High Courts of Bombay and Calcutta in to this Department's, OM No. 24(2)] 99-judl., OM No. 26(3)99-Judl.. OM No. 25(3)/99-Judl., and OM No. 26(2)/9 Judl., all dated 24.09.99, read with OM No-26(1)/2005-Judl. dated 31.01.2008 and OM No.26(1)/2011- Judl., dated 01.10.2011, shall continue to remain applicable unless specifically revoked / revised.

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[C]**Revision of the fee structure applicable to the Panel Counsel of High Courts as well as of CAT Benches of Bombay and Kolkata:-**

Sl. No.	Item of work	Special Counsel	Senior Counsel Group. I	Senior Counsel Group. II	Jr. Counsel Advocate on record
1.	Suits, Appeals, Writ/Revision Petitions including Special Civil Application in the High Court.	Rs.9000	Rs.6000	Rs.3700	Rs.1800
	Per conference/Consultation	Rs.900	Rs.750	Rs.600	Rs.450
2.	Application including interim Motions. Notices. Appeals. Leave Application, Arbitration, Company Matters, Criminal Revision and other Land Acquisition References {per day per effective hearing}	Rs.3000	Rs.3000	Rs.2250	Rs.1350
	Per conference/Consultation	Rs.900	Rs.750	Rs.600	Rs.450
3.	Drafting or Settling Pleadings and Affidavits (per pleadings)	Rs. 3000	Rs.1800	Rs.1500	Rs.1050
	Per conference/Consultation	Rs. 900	Rs.750	Rs.600	Rs.450
4.	Appearance before Arbitration and Tribunals. etc and Courts other than High Courts (Per day per effective hearing)	Rs.7500	Rs.6000	Rs.3750	Rs.2250
	Per conference/Consultation	Rs.900	Rs.750	Rs.600	Rs.450
5.	Chamber Application, including Adjournment Application per day inclusive of consultation	NIL	Rs.1500	Rs.900	Rs.600
6.	Written opinions and written advice including advice on evidence (inclusive of consultation)	Rs.3750	Rs.2250	Rs.1350	Rs.1050

All other terms and conditions applicable to the Counsels of High Courts as well as of the CAT Benches of Bombay and Kolkata in the pre-revised OM No. 23(2)/2001-Judi. & OM No. 22(02)/2001 dated 14th July, 2001 read with 23(2)2011-Judl. dated 1st October shall continue to remain applicable unless specifically/revoked/revised:-

Note:- There will be no ceiling can the number of conference / consultation in the case of Special Counsel, however in the case other categories of Counsels. the number of conferences per cases will be limited to four (referable to six at the discretion of the Incharge (Litigation) of Branch Secretariat, Mumbai / Kolkata.

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[D]

The Fee structure applicable for Panel Counsel, Delhi High Court and Central Govt. Counsel /Pleader of various High Courts (including Panel Counsel of various CAT, Benches) excluding the High Courts of Bombay and Calcutta, as Per the following rates:-

Sl. No.	Item of work	Revised fee
1	Civil or Criminal Writ Petitions under Article 226 & 227 of the Constitution, Contempt Petitions. Criminal /Civil Revision Petitions. Reference to the High Court under Sales Tax Act and Banking Company Petitions.	Rs. 2250/- per effective hearing Rs. 450/- per non-effective hearing (subject to maximum of five hearings in a case)
2	Original Suits. Civil Appeal from Decrees in Suits and proceedings including second appeal and land acquisition appeal except LPA from Petitions under Article 226 & 227 of the Constitution (including drafting fee)	Ad. Valoram / regulation fee (subject to maximum of Rs. 45000/-in a case.)
3	Company Petitions	To be regulated by the rule contained in Appendix (iii) of the Company (Court) Rules, 1959
4	Drafting of civil Misc. applications to petitions under the Indian Succession Act, Contempt of Court proceedings and other proceedings of an original nature	Rs. 1350/- per petition
5	Drafting of Civil Misc. applications to petitions under the Indian Succession Act, Contempt of Court proceedings and other proceedings of an original nature	Rs.1,125/- per petition
6.	Civil Misc. petitions. forma pauperis, transfer petitions and other civil misc. petitions of routine nature	Rs.450/- per petition
7.	Consultation / conference fee	Rs.450/- per conference (subject to consultation maximum of 4 conferences in a case)
8	Appearance before the High Court in application under Section 34 & 37 of the Arbitration and Conciliation Act. 1996 Appearance before Arbitrator/Umpires etc.	Rs.2,250/- per effective hearing Rs. 450/- per non effective hearing [subject to a maximum of 5 hearing in a case). Rs.450/- per non-effective hearing (subject to a maximum of 5 hearings in a case).

All other terms and condition applicable to above mentioned Counsels in to this Department's, in OM Ho. 24(2)/99-Judl., OM No. 26(1)/99-Judl., OM No. 25(3)/99-Judl. and OM No. 26(2)/99-Judl. dated 24.09.99 read with OM Ho. 26(1)/2005-Judl. dated 31.01.2008 and shall continue to remain applicable unless specifically revoked/revised.

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(E)

The Fee structure Standing Govt. Counsel and Additional Standing Govt. Counsel in the District and Subordinate Courts:-

Sl. No.	Item of work	Revised fee
1.	Retainer fee for Standing Govt. Counsel	Rs.6000 per month
2.	Fee for effective hearing	Rs. 1800 per day
3.	Fee for non-effective hearing	Rs. 600 per day (not more than 5 such hearings in a case)
4.	Fee for drafting Written Statement, Grounds of Appeal etc.	Rs. 1500 per pleading
5.	Fee for drafting other pleadings of misc. nature	Rs. 600 per pleading
6.	Fee per Conference	Rs. 900 (subject to maximum of 5 such conferences in a case / group of identical cases)
7.	Daily fee for out of Headquarters	Rs.2700 per day
8.	Conveyance charges for local journey outside Headquarters	Rs. 900 [lump sum]
9.	Expenses for stay in hotels	Rs. 1800 per day
10.	Clerkage	@ 10% of total fee excluding of miscellaneous and out of pocket expenses (maximum Rs. 5250 in a case)
11.	Fee for identical Cases	Full fee in the 1st case and Rs. 750 in per suit for connected cases (max. 3 cases)
12.	Miscellaneous and out of pocket expenses	As per actual to the satisfaction of the administrative Department.

All other terms and conditions applicable to above mentioned Counsels in to this Department's, OM No. 27/111/1999-Judl dated 24.09.1999 read with OM No. 27(25)/2011-Judl. dated 01.09.2011. shall continue to remain applicable unless specifically revoked/revised

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(F)

The Fee structure applicable to Senior/Junior Arbitration Panel Counsel:-

Sl. No.	Details of work	Proposed Revised fee
1.	Fee for effective hearing	
	Senior Counsel	Rs. 2,250/- per appearance
	Junior Counsel	Rs. 1,500/- per appearance
2.	Fee for non-effective hearing	
	Senior Counsel	Rs. 450/- per appearance
	Junior Counsel	Rs. 300/- per appearance [maximum four such hearings)
3.	For drafting pleadings	
	Senior Counsel	1,500/- per pleading
	Junior Counsel	750/- per pleading
4.	Conference fee	
	Senior Counsel	Rs. 450/- per Conference
	Junior Counsel	Rs. 300/- per Conference [maximum four such Conference in a case)
5.	Daily fee out of Headquarters	
	Senior Counsel	Rs. 3.000/- per day
	Junior Counsel	Rs. 2.250/- per day

All other terms and conditions applicable to OM Ho. 30(3)/99-Judl. dated 24.09.99 read with OM No. 25(11)/2005/Judl.dated 31.01.2008, shall continue to remain applicable unless specifically revoked/revised. The above revised fee will be effective from 01.10. 2015.

3. The counsel will be paid fee at the old rates in respect of their appearance in the Court etc. and other work done by them prior to 01.10.2015 and at the revised rates in respect of the work done by them on/after 01.10. 2015.

4. This issues with the approval of the Ministry of Finance, Department of Expenditure E.II(B) Branch. ID NoteNo.9(11)/99-E.II(B) dated 02.03.2015 and 07.00.2015.

(Suresh Chandra)
Joint Secretary and Legal Adviser
Tele No.23387806