

# Central Government Employees Welfare Housing Organization

6<sup>th</sup> Floor, 'A' Wing, Janpath Bhawan

New Delhi-110 001

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No. A-520/2 (Vol.III)

By Mail/Speed Post

Date : 25/07/2017

## To all beneficiaries of Bhubaneswar (Phase-II) Housing Scheme.

Subject: Allotment of specific floors / flats and Parkings in CGEWHO's Bhubaneswar (Phase II) Housing Scheme.

Sir/Madam,

We are pleased to inform you that the Bhubaneswar (Phase II) project is in advanced stage of construction. Action regarding allotment of specific floors/flats is now required to be taken before handing over possession of dwelling unit to the beneficiaries.

2. Option for allotment of specific floors are NOT being invited since, lifts have been provided in all the blocks and differential costing has not been resorted to. The allotment of flats of all the types shall be made by a Committee of Officers (CoO) from CGEWHO, including one Representative of M/o Housing & Urban Affairs as member and in the presence of all beneficiaries as per Para 24 of CGEWHO Scheme Brochure : Part-B on 08/10/2017 (Sunday) at Project Site, Bhubaneswar. The floor/flat allotted by the 'Draw Committee' {as detailed below} shall be final and cannot be changed.

Sl	Name	Designation	Role in the Committee
(a)	Shri M K Maity	Dy Director-Administration	Presiding Officer
(b)	Rep.from M/o Housing & Urban Affairs	As applicable	Member
(c)	Shri Arun Kumar Singh	Asst.Director-Administration	Member
(d)	Shri Chandan Singh	Sr. Office Assistant	Member
(e)	Project Manager will be included as an additional member to the Committee.		

3. Allotment on Disability (Medical) Grounds : Please note that as per para-24 of the 'CGEWHO Rules-Part:B', reservation for allotment of ground / lowest floor are made on disability (medical) ground as detailed below :

(a) Percentage : 3% of the ground / lowest floor flats in each type of the scheme are reserved for the physically handicapped persons. In case of Bhubaneswar (Phase II) Housing Scheme, the reservations shall be as under :

Type	Config-uration	Total DUs (in No)	DUs in First Floor (in No)	DU under Reservation	Day Session
B (2BHK)	Stilts+4	112 (in 7Blks) (One allotment to PwD)	28	1	Pre-Lunch Session starting at 11:00 hrs on Post-Lunch Session starting at 14:30 Hrs on 08/10/2017
C (3BHK)	Stilts+4	64 (in 4Blks) (One allotment to PwD)	16	1	
D (4BHK)	Stilts+4	64 (in 4Blks) (One allotment to PwD)	16	1	
<b>TOTAL</b>		<b>240</b>	<b>60</b>	<b>3</b>	

**(b) Qualifying Criteria :**

- i. *Orthopedically Handicapped – Severe (75% and above disability)*
- ii. *Visually Handicapped – Severe (75% and above disability)*
- iii. *Mental illness – Severe (75% and above disability)*

**(c) Applicability :** *The preferential allotment shall be applicable only in case of the i) allottee/beneficiary, ii) his/her spouse or iii) children, falling under the criteria, as mentioned in Para-3(b) above.*

**(d) Documents Required :** *Duly authenticated/ attested copies of certificate(s) issued by Central/State Government Hospital. %age of disability (Medical) should be certified by a Medical Committee, constituted for this purpose and counter signed by the Medical Superintendent/CMO/ Head of Hospital (with Seal) with attested photograph showing the disability. For the specimen format, you may like to visit <http://www.disabilityindia.org/locomotor.cfm> or <http://www.disabilityindia.org/mr.cfm> or <http://www.disabilityindia.org/cert1.cfm>. However, a specimen format is reproduced in the back side of 'Option Form'.*

**(e) Procedure for preferential allotment :** *All the applications received under above category shall be scrutinized and the preferential allotment shall be made on the recommendations of a 'Medical Committee', consisting of at least two Doctors of the Government Hospitals with other member(s), who will examine all the entitled applications.*

4. According to our allotment letter dated 09/07/2014, one car parking will be allotted to the beneficiary without any charges preferably under the same block as per priority established in the Draw of Lots.

5. You are requested to convey your preferential allotment on disability (medical) ground in the enclosed proforma and return it to this office latest by 25.08.2017. In case the completed proforma is not received in this office by 25.08.2017 it shall be presumed that the beneficiary is not interested in preferential allotment on disability (medical) ground. Allotment of specific flat/Parking once made by the respective committee, cannot be changed/surrendered later.

6. **Withdrawal from the Scheme:** As per Para-25 of the 'CGEWHO Rules-Part:B', beneficiaries withdrawing after the allotment of specific flats/ floors would be charged withdrawal charges @ 20% of the first installment which may please be noted.

N.B. :

- **The** Proforma should be sent separately and not clubbed with any other query/payment etc.
- **Kindly** see Proforma of 'Disability Certificate' of Govt. of India in back side of Option Form.
- **Merely** applying will not qualify any beneficiary to have an allotment in lowest floor; compliance of minimum %age of disability, disability (Medical) certificate in the prescribed format is required that will be examined by the Medical Committee as mentioned in para-3(e) of this letter.
- **Please** see the Draw Procedure in the Website.

Yours truly,

M K Maity  
Deputy Director (Administration)  
For Chief Executive Officer  
E-Mail : [cgewho@nic.in](mailto:cgewho@nic.in) ;  
Phone : (011) 23327012

(Encl. to Ltr.No. A-520/2 dated July 25, 2017)

**OPTION FOR LOWEST FLOOR ON DISABILITY (MEDICAL) GROUND :: BHUBANESWAR (PHASE II) HOUSING SCHEME**

To,  
The Chief Executive Officer,  
Central Government Employees Welfare Housing Organization (CGEWHO),  
6th Floor, 'A' Wing,  
Janpath Bhavan,  
New Delhi-110001

Date :

Subject : My Registration No. BS/ / under BHUBANESWAR (Phase-II) Housing Scheme.

Sir,

With reference to your letter No.A-520/2 dated July 25, 2017, I submit that I may be considered for allotment of lowest floor flat on disability (medical) ground, as detailed herein under, I am forwarding the requisite documentary evidence, as required, for favourable consideration by the 'Medical Committee'.

SL	DESCRIPTION	TO BE FILED IN
(i)	Name of the Ailing/Disabled Person	
(ii)	Relationship with beneficiary	
(iii)	Type of sickness	
(iv)	%age of dis-ability	
(v)	Any other details (Attach medical certificate duly signed by HOD of a Govt. hospital)	

2. One Car Parking preferably under your block will be allotted as per the priority established in the Draw of Lots at HO on later date.

3. I agree to abide by the decision of the Chief Executive Officer, CGEWHO, in respect of allotment of specific flat/ floor as a result of the manual draw, to be held at Project Side, Bhubaneswar and to be notified & published in the Website.

Yours faithfully, Details of enclosures :

Signature :

Name : \_\_\_\_\_

Regn. No. : \_\_\_\_\_

Address : \_\_\_\_\_

**NB: NEED TO BE FILLED IN BY THE BENEFICIARIES WHOSE DEPENDENT (like Father, Mother, Son or Daughter, Wife) IS HAVING DISABILITY CERTIFICATE WITH %age MORE THAN 75%.**

**OTHER NEED NOT TO RESPOND : LAST DATE 25.08.2017**

FORMAT OF THE CERTIFICATE FOR PERSONS WITH DISABILITY (Medical)

NAME & ADDRESS OF THE INSTITUTE/HOSPITAL ISSUING THE CERTIFICATE

Certificate No.

Date:

CERTIFICATE FOR THE PERSONS WITH DISABILITIES (Medical)

This is to certify that Shri/Shrimati/Kumari\* \_\_\_\_\_

son/daughter\* of \_\_\_\_\_ Age \_\_\_\_\_ years,

Registration No. \_\_\_\_\_ is a case of Locomotor disability/Cerebral

Palsy/Blindness/Low vision/Hearing impairment/Other disability\* and has been suffering from

degree of disability not less than \_\_\_\_\_ % (\_\_\_\_\_).

The details of his/her above mentioned disability is described below:

(IN CAPITAL LETTERS) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Note:-

1. This condition is progressive/non-progressive/likely to improve/not likely to improve.\* 2. Re-assessment is not recommended/is recommended after a period of \_\_\_\_\_ months/years.
3. The certificate is issued as per PWD Act, 1995.

\* Strike out which is not applicable.

Sd/-  
(DOCTOR)  
Seal

Sd/-  
(DOCTOR)  
Seal

Sd/-(DOCTOR) Seal

Signature/Thumb impression of the patient  
Countersigned by the Medical Superintendent/CMO/Head of  
Hospital (with seal)

Recent Attested Photograph showing the disability affixed here.

**CENTRAL GOVERNMENT EMPLOYEES WELFARE HOUSING ORGANISATION  
(CGEWHO)**

(An autonomous organization under M/o Housing & Urban Affairs)  
Head Office : 6th Floor, 'A' Wing Janpath Bhawan New Delhi-110001  
Website:www.cgewho.nic.in: E-Mail:cgewho@nic.in

**DRAW PROCEDURE for BHUBANESWAR-II HOUSING SCHEME**

It is decided that Manual draw of lots will be held at Project Site, Bhubaneswar.

**INTRODUCTION :** There will be equal No(s) of STICKER(s) to be put in TWO Plastic & Transparent Container (i) First : Data of **Beneficiary** (pl see the specimen) (ii) Second : **DU/Flat's data** (pl see the specimen).The allotment will be started with allotment of lowest floor Flat/DU to the beneficiaries with disability (PwD) as per CGEWHO RULE-24 & finalized/approved by the Medical Committee constituted for this purpose only. For Bhubaneswar-II for type 'B' one allotment; for type 'C' one allotment and for 'D' type one allotment, if approved by the Medical Committee.The Specimen of the two type **Sticker(s)** have been shown below.

<b>Specimen <b>STICKER</b> of <b>Beneficiary</b> &amp; <b>Details of Type, Block, Floor Unit No. DU/Flat</b></b>	
1 <sup>st</sup> Container or Container No.1	2 <sup>nd</sup> Container or Container No.2
<b>BENEFICIARY's STICKER</b>	<b>STICKER WITH DU/FLAT</b>
<p>SLNO:XXX REGN NO:XXXXXXX NAME: XXXXXXXXX ADDRESS:XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXX</p>	<p>SERIAL NO:XXX SCH NAME:XXXXXXX  DU/FLAT DETAILS: TYPE : XXX BLOCK:XXX</p>

**STEP-I : ALLOTTMENT OF RESERVED DU/FLAT OR PwD (Persons with Disability) IN THE LOWEST FLOOR TO THE ELIGIBLE BENEFICIARY/IE(s) WITH CAR PARKING ALLOTTMENT:MULTIPLE DU/FLAT(s) IN LOWEST FLOOR Vs ONE ELIGIBLE BENEFICIARY/IE(s) AS PER DECISION OF MEDICAL COMMITTEE.**

It is proposed to put pre-printed, identical size STICKER(s) duly stapled from one side bearing beneficiary's data like Regn No., Name, & Address (as shown above) who are eligible for allotment of lowest floor under PwD (Person with disability :: Handicapped) quota as per Rule-24 of CGEWHO Rules and as approved by Medical Committee in a Container No.1 with lid.

2. Similarly, second container will have pre-printed, identical size STICKER(s) (as shown above) bearing details of all lowest floor DU/Flat details with Type, Block, Floor, Unit No duly stapled from one side available in a particular type. Both Containers will be shuffled/mixed from outside then hand picking of one STICKER randomly from each container by one of the beneficiary him/herself, in attendance, which will make the allotment of DU/Flat.

3. On de-sealing (stapler-pin) of the STICKER, beneficiary's details & DU/Flat to be allotted under reserved quota will be known and will be declared allotted before all beneficiaries present. These stickers will be pasted in the RESULT SHEET in the column made one for beneficiary, second for allotted DU/Flat alongside. It will be followed at the beginning of each type draw for allotment of lowest floor DU/Flats to eligible beneficiary as decided by the MC (Medical Committee), if applicable. A statement of type-wise DU/Flats in lowest floor and reservation for PwD (Person with disability) is given below.

Type	Total Dus (in No)	Dus in Lowest & Other Floor (inNo)	Dus under Reservation (in No)
B (2BHK)	112	28 (First Floor) & 84 (in Upper Floors)	1 (First Floor) –
C (3BHK)	064	16 (First Floor) & 48 (in Upper Floors)	1 (First Floor) –
D (4BHK)	064	16 (First Floor) & 48 (in Upper Floors)	1 (First Floor) –

**STEP-II : ALLOTTMENT OF DU/FLATS TO THE RESIDUAL BENEFICIARY(s) : MULTIPLE DU/FLAT(s) Vs MULTIPLE BENEFICIARY(s).**

Now, Container No.1 will be added with stapled STICKER(s) of the beneficiaries except one to PWD (Person with disability) beneficiary whose draw has been finished in Step-I. ContainerNo.2 will be added with stapled STICKER(s) of other floor(s) of the same type for draw of lots to the rest of beneficiaries.

2. All the containers first with beneficiary's data, second with DU/Flat's details will be shuffled/mixed from outside before picking of one from container no.1 then other from container no.2 with stapled STICKER(s) with DU/Flat's data will make the allotment to the respective beneficiary. The shuffling and picking one sticker from container no.1 and 2 will be done by any one beneficiary him/herself, in attendance. Beneficiaries will be called in order of their attendance recorded in the attendance register, kept for the purpose of draw. The beneficiary may be requested to make more than one allotment which will be worked out and depend on ratio of No(s) of allottee(s)/No(s) of beneficiary or its Rep. are in attendance on the particular session.

For example; Suppose, for type `B' no. of flat(s) are 112 and beneficiary or Its Rep.in attendance till the commencement of draw is 40; then each of beneficiary or its Rep.will make allotment of 3 flats/Dus {112/40~rounded off to next higher digit} in a row depending on his/er attendance recorded in the Register, Kept for purpose of draw.

3. On de-sealing (stapler-pin) of the STICKER No.1, DETAIL OF BENEFICIARY and from STICKER No.2 DU/FLAT ALLOTTED will be known and disclosed to audience (present members or its Rep.) and to be pasted on the Result Sheet (as shown in next page as Annexure-I).

The process will be repeated till the picking or lifting of all STICKER(s) are not completed from the two containers which will exactly match at the end. Each beneficiary will be allotted the corresponding DU/Flat in the Result Sheet at Annexure-I.The result sheet will be signed by all the Draw Committee Members and the drawee member-beneficiary of the STICKER(s) for the picked up STICKER(s) for allotment.

4. The process will be similar for all three types as per schedule given below. Allactivities will be done in front of present beneficiaries and committee members, constituted for conducting the draw. The allotment committee may bring minor changes in the draw procedure as stated, if required, at any point of time and authorized to take help of any member-beneficiary in attendance for conducting the draw in smooth, transparent and independent manner. The Draw has been planned to be conducted in one day in Pre-lunchand & Post-lunch session as detailed below :

Type	Total DUs (in No)	Day & Session
B (2BHK)	112 in 7 Blocks (One allotment to PwD)	Pre-Lunch Session starting at 11:00 hrs on 08/10/2017
C (3BHK)	064 in 4 Blocks (One allotment to PwD)	Post-Lunch Session starting at 14:30 Hrs on 08/10/2017
D(4BHK)	064 in 4 Blocks (One allotment to PwD)	

**ALLOTMENT OF SPECIFIC CAR PARKING :** The allotment of specific Parking Number will be done at CGEWHO's Head Office, considering beneficiary's seniority (in the draw of lots) and BLOCK NO (of allotted flat) in order to keep the satisfaction level of allotment optimum for convenience of beneficiary.

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# Attendance Register

Type of Flat/DU :  
Page:

Date:

<b>Sl</b>	<b>NAME OF BENEFICIARY/Rep.</b>	<b>Regn No</b>	<b>Signature</b>	<b>Time</b>
1				
2				
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