

**CENTRAL GOVERNMENT EMPLOYEES WELFARE HOUSING ORGANISATION (CGEWHO)**

(An autonomous organization under M/ o Housing & Urban Poverty Alleviation)  
**Head Office : 6th Floor, 'A' Wing Janpath Bhawan New Delhi-110 001**

No. A-520/1

**E-Mail/By Post**

Date : 06/05/2013.

To,  
**The Beneficiaries of Bhubaneswar (Phase-I) Housing Scheme.**

Subject : Draw of lots for allotment of specific flat/floor in CGEWHO's Bhubaneswar (Phase-I) Housing Scheme : req.

Sir/Madam,

Please refer to CGEWHO's letter of even reference dated 03/04/2013; inviting all beneficiaries to witness and participate the computerised draw to be held on 03/05/2013. Due to technical problem during the process of generating the random nos, the draw could not be held as scheduled. It is now decided that draw of lots will be held at either at Bhubaneswar Project or at New Delhi adopting manual method. Final say will be of majority of beneficiaries who will opt for **station of the draw** by exercising an option as per format given overleaf and forward it to this office at the shortest possible time or **latest by 20/05/2013** preferably by e-mail : [cgewho.pgo2@gmail.com](mailto:cgewho.pgo2@gmail.com) or by Fax (011 23717250).

2. The draw will be conducted by a Committee of Officer(s) as mentioned in the enclosed 'Option Form' including one officer nominated from Ministry of HUPA. The allotment committee is empowered to take help of any no of **member-beneficiary in attendance** for conducting the draw in smooth, transparent and independent manner and may bring any changes in the procedure (as enclosed in three pages), if necessary, at any point of time. Draw for allotment of car parking is not required due to less demand. However, allotment of specific Parking No(s) will be done at CGEWHO's HO, considering Beneficiary's Seniority (established in the draw of lots) and Block No (of allotted flat) in order to keep the satisfaction and convenience level optimum. **The Date & Time of draw is given below :**

Type	Total Dus (in No)	Day & Session	Car Parking Under stilts (in Nos)
A (1BHK)	032 in 2 Blocks (One allotment to PwD-BHA0659)	Pre-Lunch Session on <b>7<sup>th</sup> June 2013</b> starting at 10:00 Hours	Available 020 Demand 014 - 1 <sup>st</sup> Demand 000 - 2 <sup>nd</sup>
B (2BHK)	112 in 7 Blocks (One allotment to PwD-BHB0892)	Pre-Lunch Session on <b>7<sup>th</sup> June 2013</b> followed by draw of type 'A'	Available 112 Demand 106 - 1 <sup>st</sup> Demand 003 - 2 <sup>nd</sup>
C (3BHK)	064 in 4 Blocks (One allotment to PwD-BHC0799)	Post-Lunch Session on <b>7<sup>th</sup> June 2013</b> starting at 14:00 Hours	Available 064 Demand 060 - 1 <sup>st</sup> Demand 005 - 2 <sup>nd</sup>
D (4BHK)	048 in 3 Blocks (No allotment to PwD)	Post-Lunch Session on <b>7<sup>th</sup> June 2013</b> followed by draw of type 'C'	Available 054 Demand 046 - 1 <sup>st</sup> Demand 002 - 2 <sup>nd</sup>

3. In view of the above, all beneficiaries are requested to forward the 'Option Form' duly filled in and invited to be present as per the schedule mentioned above with their spouse along with Photo Identity Card and the Letter of Invitation with the envelope {to be sent after on finalisation of station} for security check and record attendance to participate in the draw of lots. 'Draw Procedure' is enclosed.

Yours faithfully,

Encl. : As stated

M K Maity  
Deputy Director (Administration)  
*For Chief Executive Officer*

**'Option Form for Station of the Draw of Lots of Bhubaneswar-I Project to be send by 20/05/2013'**

To,  
The Chief Executive Officer,  
Central Government Employees  
Welfare Housing Organisation  
6<sup>th</sup> Floor, 'A' Wing,  
Janpath Bhawan,  
**New Delhi-110 001.**

Date :

E-mail id : [cgewho.pgo2@gmail.com](mailto:cgewho.pgo2@gmail.com) or Fax id : 011 23717250

Subject : **Venue of Draw of lots for allotment of specific flat/floor adopting manual method.**

Sir,

With reference to CGEWHO's intimation letter No. A-520/1 dated 06/05/2013 on above subject cited above.

2. I am a beneficiary of CGEWHO's Bhubaneswar (Phase-I) Housing Scheme and hereby convey my irrevocable option for station of conducting the manual draw for allotment of specific flat/floor as under that will be convenient for me/my spouse/my representative to attend in person.

I prefer for draw of lots adopting  
manual method **At Bhubaneswar**

**OR**

**At New Delhi**

{please put a tick mark in any one box out of the two}

3. I understand the draw will be conducted by the Committee of Officer {CoO} consisting of the following members on 07/06/2013 either at Bhubaneswar or at New Delhi {to be intimated after 20/05/2013 on finalisation of station}.

Sl	Name	Designation	Role in the Committee
(a)	Shri M K Maity	Dy Director-Administration	Presiding Officer
(b)	Rep. from M/o HUPA	As applicable	Member
(c)	Shri Arun Kumar Singh	Asst. Director-Administration	Member
(d)	Shri Varender Beri	Senior Office Assistant	Member
(d)	Shri Chandan Singh	Office Assistant	Member
(f)	Project Manager will be included as an additional member to the Committee, in case, draw is conducted at Bhubaneswar.		

Yours truly,

Station :

Signature of Beneficiary :

Date :

Name :

Regn No. :

Address :

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(An autonomous organization under M/ o Housing & Urban Poverty Alleviation)

**Head Office : 6th Floor, 'A' Wing Janpath Bhawan New Delhi-110 001**

Website : www.cgewho.nic.in : E-Mail : cgewho@nic.in

**DRAW PROCEDURE for BHUBANESWAR-I HOUSING SCHEME**

It is decided that draw of lots will be held either at Bhubaneswar Project or at New Delhi adopting manual method since computerized draw at CGEWHO's Head Office could not be held as scheduled on 03/05/2013 Due to technical problem during the process of generating the random nos.

**INTRODUCTION :** There will be equal No(s) of STICKER(s) to be put in TWO Plastic & Transparent Container (i) **First** : Data of **Beneficiary with his/er Car parking choice** (pl see the specimen) (ii) **Second** : **DU/Flat's data** (pl see the specimen). The allotment will be started with allotment of lowest floor Flat/DU to the beneficiaries with disability (PwD) as per CGEWHO RULE-24 & finalized/approved by the Medical Committee constituted for this purpose only. For Bhubaneswar-I **for 'A' type one allotment; for type 'B' one allotment; for type 'C' one allotment and for 'D' type no allotment has been approved by the Medical Committee.** The Specimen of the two type Sticker(s) have been shown below.

Specimen <b>STICKER</b> of <b>Beneficiary with Car Parking Choice &amp; DU/Flat</b>	
1 <sup>st</sup> Container or Container No.1	2 <sup>nd</sup> Container or Container No.2
BENEFICIARY's STICKER with CAR PARKING CHOICE	STICKER WITH DU/FLAT
<b>SL NO : XXX      CS REQ.: 01/02/Nil</b> <b>REGN NO : XXXXXX</b> <b>NAME :        XXXXXXXXX</b> <b>ADDRESS : XXXXXXXXXX</b> <b>XXXXXXXXXXXXXXXXXXXX</b> <b>XXXXXXXXXXXXXXXXXXXX</b> <b>XXXXXXXXXXXXXXXXXXXX</b> <b>XXXXXXXXXXXXXXXXXXXX</b>	<b>SERIAL NO : XXX</b> <b>SCH NAME : XXXXXX</b>  <b>DU/FLAT DETAILS :</b> <b>TYPE : XXX</b> <b>BLOCK : XXX</b> <b>FLOOR : XXX</b> <b>UNIT NO : XX</b>

2. Since, the demand for first **CAR PARKING** is less than provisioned in the project; first car parking allotment is confirmed who has opted for at least one car parking. However, the allotment of specific Parking No will be done at **CGEWHO's Head Office**, considering beneficiary's seniority (established in the draw of lots) and **BLOCK No** (of allotted flat) in order to keep the satisfaction and convenience level optimum for the beneficiary. Matrix of Car Parking have been given in the letter.

**STEP-I : ALLOTTMENT OF RESERVED DU/FLAT FOR PwD (Persons with Disability) IN THE LOWEST FLOOR TO THE ELIGIBLE BENEFICIARY/IE(s) WITH CAR PARKING ALLOTTMENT : MULTIPLE DU/FLAT(s) IN LOWEST FLOOR Vs ONE ELIGIBLE BENEFICIARY/IE(s) AS PER DECISION OF MEDICAL COMMITTEE.**

It is proposed to put pre-printed, identical size STICKER(s) duly stapled from one side bearing beneficiary's data like Regn No., Name, & Address & **Car Parking Choice (as shown above)** who are eligible for allotment of lowest floor under PwD (Person with disability::Handicapped) quota as per Rule-24 of CGEWHO Rules and as approved by Medical Committee in a Container No.1 with lid.

2. Similarly, second container will have pre-printed, identical size STICKER(s) (as shown above) bearing details of all lowest floor DU/Flat details with Type, Block, Floor, Unit No duly stapled from one side available in a particular type. Both Containers will be shuffled/mixed from outside then hand picking of one STICKER randomly from each container by one of the beneficiary him/her self, in attendance, which will make the allotment of DU/Flat.

3. On de-sealing (stapler-pin) of the STICKER, beneficiary's details with its car parking Choice & DU/Flat to be allotted under reserved quota will be known and will be declared to all beneficiaries present. These stickers will be pasted in the RESULT SHEET in the column made one for beneficiary, second for allotted DU/Flat alongside. It will be followed at the beginning of each type draw for allotment of lowest floor DU/Flats to eligible beneficiary as decided by the MC (Medical Committee), if applicable. A statement of type-wise DU/Flats in lowest floor and reservation for PwD (Person with disability) is given below.

Type	Total DUs (in No)	DUs in Lowest & Other Floor (in No)	DUs under Reservation (in No)
A (1 BHK)	032	08 (First Floor) & 24 (in Upper Floors)	1 (First Floor) – Applicable
B (2 BHK)	112	28 (First Floor) & 84 (in Upper Floors)	1 (First Floor) – Applicable
C (3 BHK)	064	16 (First Floor) & 48 (in Upper Floors)	1 (First Floor) – Applicable
D (4 BHK)	048	12 (First Floor) & 36 (in Upper Floors)	NOT APPLICABLE

**STEP-II : ALLOTTMENT OF DU/FLATS TO THE RESIDUAL BENEFICIARY(S) : MULTIPLE DU/FLAT(S) Vs MULTIPLE BENEFICIARY(S).**

Now, **Container No.1** will be added with stapled STICKER(s) of the beneficiaries except one to PWD (Person with disability) beneficiary whose draw has been finished in Step-I. **Container No.2** will be added with stapled STICKER(s) of other floor(s) of the same type for draw of lots to the rest of beneficiaries.

2. All the containers **first with beneficiary's data** with car parking choice, **second with DU/Flat's details** will be shuffled/mixed from outside before picking of one from container no.1 then other from container no.2 with stapled STICKER(s) with DU/Flat's data will make the allotment to the respective beneficiary. The shuffling and picking one sticker from container no.1 and 2 will be done by any one beneficiary him/herself, in attendance. Beneficiaries will be called in order of their attendance recorded in the **attendance register**, kept for the purpose of draw. The beneficiary may be requested to make more than one allotment which will be worked out and depend on ratio of **No(s) of allottee(s)/No(s) of beneficiary or its Rep. are in attendance** on the particular session.

*For example; Beneficiaries for type 'D' is 48 and suppose, beneficiary or its Rep. in attendance till the commencement of draw is 20; then each of beneficiary or its Rep. will make allotment of 3 flats/DUs {48/20 ~ rounded off to next higher digit} in a row depending on his/her attendance recorded in the Register, Kept for purpose of draw.*

3. On de-sealing (stapler-pin) of the STICKER No.1, **DETAIL OF BENEFICIARY** with car parking choice and from STICKER No.2 **DU/FLAT ALLOTTED** will be known and disclosed to audience (present members or its Rep.) and to be pasted on the **Result Sheet (as shown in next page as Annexure-I)**.

The process will be repeated till the picking or lifting of all STICKER(s) are not completed from the two containers which will exactly match at the end. Each beneficiary will be allotted the corresponding DU/Flat in the Result Sheet at Annexure-I. **The result sheet will be signed by all the Draw Committee Members and the drawee member-beneficiary of the STICKER(s) for the picked up STICKER(s) for allotment.**

4. The same process will be similar for all four types as per schedule given below. All activities will be done in front of present beneficiaries and committee members, constituted for conducting the draw. The allotment committee may bring minor changes in the draw procedure as stated, if required, at any point of time and authorized to take help of any member - beneficiary in attendance for conducting the draw in smooth, transparent and independent manner. The Draw has been planned to be conducted in one day in Pre-lunch and Post-lunch session as detailed below :

Type	Total DUs (in No)	Day & Session
A (1BHK)	032 in 2 Blocks (One allotment to PwD-BHA0659)	Pre-Lunch Session on <b>7<sup>th</sup> June 2013</b> starting at 10:00 Hours
B (2BHK)	112 in 7 Blocks (One allotment to PwD-BHB0892)	Pre-Lunch Session on <b>7<sup>th</sup> June 2013</b> followed by draw of type 'A'
C (3BHK)	064 in 4 Blocks (One allotment to PwD-BHC0799)	Post-Lunch Session on <b>7<sup>th</sup> June 2013</b> starting at 14:00 Hours
D (4BHK)	048 in 3 Blocks (No allotment to PwD)	Post-Lunch Session on <b>7<sup>th</sup> June 2013</b> followed by draw of type 'C'

**ALLOTMENT OF SPECIFIC CAR PARKING** : Since, the demand for first **CAR PARKING** is less than actually provisioned; first car parking allotment will be made to the beneficiary who has opted for at least one car parking. The allotment of specific Parking No will be done at **CGEWHO's Head Office**, considering beneficiary's seniority (in the draw of lots) and **BLOCK NO** (of allotted flat) in order to keep the satisfaction level of allotment optimum for convenience of beneficiary.

**Allotment Second Parking will be done subsequently on later date(s) at CGEWHO's Head Office only considering beneficiary's seniority (in the draw of lots) and BLOCK NO (of allotted flat).**

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**RESULT SHEET FOR BHUBANESWAR-I HOUSING SCHEME**

Annexure-I/Page :

SL	BENEFICIARY's STICKER with CAR PARKING CHOICE		STICKER WITH DU/FLAT
1	<b>SL NO : XXX      CS REQ. : XXX</b> <b>REGN NO : XXXXXXX</b> <b>NAME :           XXXXXXXXXX</b> <b>ADDRESS : XXXXXXXXXXXX</b> XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX		<b>SERIAL NO : XXX</b> <b>SCH NAME : XXXXXXX</b> <b>DU/FLAT DETAILS :</b> <b>TYPE : XXX</b> <b>BLOCK : XXX</b> <b>FLOOR : XXX</b> <b>UNIT NO : XX</b>
	Signature of Drawee of STICKER	And	Name / Regn No.
2	<b>SL NO : XXX      CS REQ. : XXX</b> <b>REGN NO : XXXXXXX</b> <b>NAME :           XXXXXXXXXX</b> <b>ADDRESS : XXXXXXXXXXXX</b> XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX		<b>SERIAL NO : XXX</b> <b>SCH NAME : XXXXXXX</b> <b>DU/FLAT DETAILS :</b> <b>TYPE : XXX</b> <b>BLOCK : XXX</b> <b>FLOOR : XXX</b> <b>UNIT NO : XX</b>
	Signature of Drawee of STICKER	And	Name / Regn No.
3	<b>SL NO : XXX      CS REQ. : XXX</b> <b>REGN NO : XXXXXXX</b> <b>NAME :           XXXXXXXXXX</b> <b>ADDRESS : XXXXXXXXXXXX</b> XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX		<b>SERIAL NO : XXX</b> <b>SCH NAME : XXXXXXX</b> <b>DU/FLAT DETAILS :</b> <b>TYPE : XXX</b> <b>BLOCK : XXX</b> <b>FLOOR : XXX</b> <b>UNIT NO : XX</b>
	Signature of Drawee of STICKER	And	Name / Regn No.
<p align="center">PO/Allotment Committee      Member/Allotment Comm.    Member/Allotment Comm.</p> <p align="center">Member/Allotment Comm.    Member/Allotment Comm.    Member/Allotment Comm.</p>			

## Attendance Register

Type of Flat/DU :

Date :

Page :

<b>Sl</b>	<b>NAME OF BENEFICIARY/Rep.</b>	<b>Regn No</b>	<b>Signature</b>	<b>Time</b>
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